

For all enquiries relating to this agenda please contact
Kathryn Wall (Tel 01443 864245: Email: walk@caerphilly.gov.uk)

Date: 2nd October 2003

Dear Sir/Madam,

A meeting of the **Corporate Joint Consultative Committee** will be held at the **Council Offices, Tredomen (Committee Room 1/2)** on **Wednesday, 8th October 2003** at **2.00 p.m.** to consider the matters contained in the following agenda.

Yours faithfully,

Malgwyn Davies
CHIEF EXECUTIVE

A G E N D A

1. Declarations of Interest.
2. To approve and sign the following minutes:-
[Minutes of the Corporate Joint Consultative Committee held on 9th July 2003](#)
3. Minutes of Directorate Joint Consultative Committees (Copies attached)
4. To consider any Matters Arising.
5. Trade Union Facilities
 - (a) Time Off Arrangements (Verbal Report)
 - (b) Intranet Access and E-mail use (Report attached)
6. Code of Practice on Workforce Matters in Local Authority Service Contracts (Report attached)
7. Date of Next Meeting – 14th January 2004 (not 7th January, 2004 as previously circulated).

Circulation:

Cabinet Members
Chief Executive and Directors
Trade Union Representatives